



Ref. No. 04/271/2023
July 4, 2023

H.E. Ms. Pinsuda Jayanama
Ambassador Attached to the Ministry
Thai SOM Leader for Mekong Cooperation
Ministry of Foreign Affairs
Thailand

Subject: Announcement of the Training on Regional Project Identification, August 14-18, 2023

Excellency,

Mekong Institute (MI) presents its compliments and has the honor to inform you that as part of the regional project on “Capacity Building on Regional Project Design, Implementation, Monitoring & Evaluation of MKCF projects (PRIME)”, a training on Regional Project Identification will be organized on **August 14-18, 2023 at Mekong Institute (MI), Khon Kaen, Thailand**. The three-year project is funded under Mekong-Republic of Korea Cooperation Fund (MKCF). The objective of the training is to identify and design regional development projects to address regional issues under seven priority sectors of the MKCF. The sectors include (1) Culture and Tourism, (2) Human Resources Development, (3) Agriculture and Rural Development, (4) Infrastructure, (5) Information and Communication Technology (ICT), (6) Environment, and (7) Non-traditional Security Challenges.

The training is open for **30 candidates from Cambodia, Lao PDR, Myanmar, Vietnam, Thailand and Republic of Korea with full scholarships**. In this regard, may I seek your assistance to circulate this announcement to the relevant ministries and eligible organizations under the aforementioned priority sectors of MKCF to apply for this training program. A flyer and application form are attached for circulation and ready reference.

The prospective candidates should submit their application in the attached format, letter from the head of the organization and a copy of passport. The nominated candidates will be selected through an interview process which will be informed upon receiving the application from the candidates. Applications must be submitted directly to Ms. Hyeyoung Lee, Project Manager at hyeyoung@mekonginstitute.org and copy to Mr. Robby Rosandi, Project Coordinator at robby@mekonginstitute.org by **July 20, 2023**.

Thank you for your continued support and cooperation. Rest assured Your Excellency of our highest consideration.

Sincerely yours,

Mr. Suriyan Vichitlekarn
Executive Director



MEKONG
INSTITUTE

REGIONAL PROJECT IDENTIFICATION TRAINING

Capacity Building on Regional Project Design,
Implementation, Monitoring & Evaluation of MKCF
projects (2023-2026)

MI project funded by MKCF



BACKGROUND

To boost the regional nature of Mekong-Republic of Korea Cooperation Fund (MKCF) projects and to realize the intended shared benefits through the MKCF mechanism, there is the need to enhance the institutional capabilities of the Mekong countries, particularly institutional networking and developing projects that address emerging transboundary regional issues.

Under this context, Mekong Institute (MI) is implementing a three-year project on 'Capacity Building on Regional Project Design, Implementation, Monitoring & Evaluation of MKCF projects (2023-2026) to enhance capacities of eligible partners under the MKCF program on whole project cycle management with systematic M&E to reinforce regional cooperation and integration among the Mekong countries and the Republic of Korea.

OBJECTIVES

- 1) To develop participants' capacity to identify, plan and design regional development projects that address issues of the seven priority sectors of the MKCF in Mekong region
- 2) To lay a foundation for robust regional cooperation and interaction

TRAINING FORMAT

The training will follow modular approach with three inter-related phases:

Phase 1: One-week in person training at Mekong Institute, Khon Kaen, Thailand

Phase 2: Action Plan Implementation in the country

Phase 3: Synthesis and evaluation workshop (online)

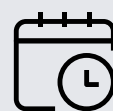


14-18 AUG 2023



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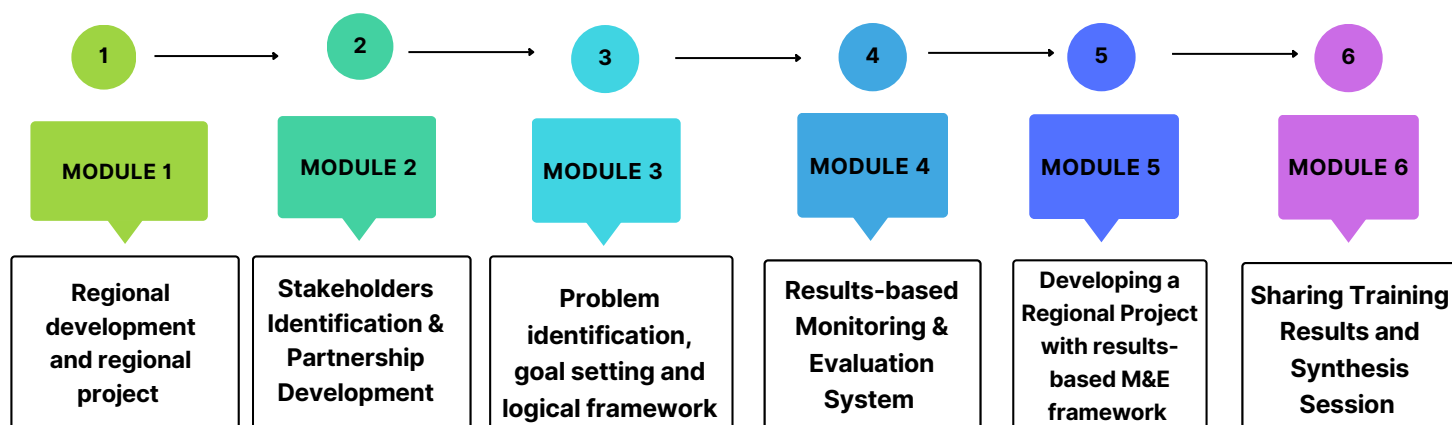
(Khon Kaen, Thailand)



APPLY BEFORE

20 July 2023

TRAINING MODULES FOR REGIONAL COOPERATION AND DEVELOPMENT PROJECTS



TARGET PARTICIPANTS

- Mid-level officials of organizations representing seven priority sectors of MKCF
- Master degree or equivalent in development studies, economics, management, environment, and other relevant disciplines
- At least 5 years' experience in implementation of projects, developing project proposals, evaluation of projects, etc
- Experience of working in Mekong/ASEAN countries specially in the development sectors is desirable
- Able to communicate (speak, understand, read and write) in English is essential
- Female candidates are encouraged to apply

DATE AND DURATION

- 14-18 August 2023
- Mekong Institute, Khon Kaen, Thailand

HOW TO APPLY

Nominated candidates will be selected through an interview process which will be informed upon receiving the application from the candidates. Applications must be submitted directly to:

- ✉ Ms. Hyeyoung Lee, Project Manager
hyeyoung@mekonginstitute.org
- ✉ Mr. Robby Rosandi, Project Coordinator
robbly@mekonginstitute.org

Deadline submission: July 20, 2023

ABOUT MEKONG INSTITUTE

Mekong Institute (MI) is an inter-governmental organization that promotes regional development, cooperation, and integration across the Mekong region by working closely with the governments of Cambodia, P.R. China, Lao PDR, Myanmar, Vietnam, and Thailand.

MI, as the Fund Coordinator of MKCF, has been tasked to announce, evaluate, and select project proposals prepared and submitted from the Mekong countries. MI also provides guidance to overall implementation, documentation of results, and outcomes sharing of these projects to integrate, replicate, and upscaling them into larger program interventions

Application Form

Training on Regional Project Identification

August 14-18, 2023

Mekong Institute, Khon Kaen, Thailand

Important Notes

- The program comprises of three phases as follows:
 - :- Learning phase – Onsite at Mekong Institute, Khon Kaen, Thailand on **August 14-18, 2023 (full day)**
 - :- Action Plan Phase – Within three months after the learning phase at the participants' organization
 - :- Synthesis and Evaluation Workshop - Online
- The applicant is requested to provide information on the application form as stated below.
- The applicant needs to submit (i) Filled Up Application Form as stated below, (ii) Letter from the head of the organization, and (iii) Copy of passport to Ms. Hyeyoung Lee at hyeyoung@mekonginstitute.org and copy to Mr. Robby Rosandi at robby@mekonginstitute.org **by July 20, 2023**
- Mekong Institute (MI) through generous support from Mekong-Republic of Korea Cooperation Fund (MKCF) will provide **full scholarship to the selected applicants** covering flight/land travel cost, airport transfer in Khon Kaen, accommodation, meals (breakfast, lunch, and two coffee breaks), daily per diem, and training materials.
- Only selected candidates will be contacted to attend the training program. Once the flight ticket is issued, any cancellation or amendment fees are borne by the selected candidate.
- No written information will be sent to unsuccessful applicants.

Part I: Participant's Criteria

- Mid-level officials of organizations representing seven priority sectors of MKCF: (1) Culture and Tourism, (2) Human Resources Development, (3) Agriculture and Rural Development, (4) Infrastructure, (5) Information and Communication Technology (ICT), (6) Environment, and (7) Non-traditional Security Challenges;
- Master degree or equivalent in development studies, economics, management, environment, and other relevant disciplines
- At least 5 years' experience in implementation of projects, developing project proposals, evaluation of projects, etc
- Experience of working in Mekong/ASEAN countries specially in the development sectors is desirable
- Able to communicate (speak, understand, read and write) in English is essential;
- Committed to attend the entire training course;
- Interactive and participative at the training;
- Maintain effective coordination with the project team at MI.

Part II. Participants' Information and Statement										
Title	Given Name (As shown in Passport)			Family Name (As shown in Passport)						
[] Mr.[] Ms.[] Dr.										
Nationality	Country of Residence	Passport			Date of Birth					
		Passport No.: []			Day	Month	Year			
		Date of Expiry (Your passport must still be valid for more than 6 months)								
Position & Work Address (include department or section as relevant)					Contacts					
Title of your position: _____ Range of the Org's Position [] Mid-level [] Senior Level Division, Department: _____ Name of organization: _____ Address: _____					Tel: _____ Fax: _____ Mobile: _____ Email: _____ [Please provide an email address which is checked frequently] Website: _____					
Brief Description of Your Work Duties and Responsibilities										
Educational History										
Years Attended	Institution Name, City, Country	Degree, Diploma, Certificate, Training Courses completed				Special fields of study				
Languages Capacity		Read			Write			Speak		
Mother Tongue:.....		Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
English		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others:.....[PLEASE SPECIFY]		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I certify that I..... (Candidate selection will be based on their compliance of the below stipulations.)

Please tick (✓) in the box

- ☐ I commit to fully attend all the activities of the program;
- ☐ I commit to implement the action plan when I return to my country;
- ☐ I will maintain effective coordination with the MI coordinator;
- ☐ I have sufficient professional capacity to participate cross-culturally in regional event;
- ☐ I will be interactive and participative at the training program;
- ☐ I confirm that once the flight ticket is issued, any cancellation or amendment fees are borne by me.

I certify that my statements in this application are true, complete and correct to the best of my knowledge and belief.

Applicants' Signature:

Date: